

**GOVERNMENT OF TELANGANA  
GENERAL ADMINISTRATION (GENERAL, L&C) DEPARTMENT**

**Memo.No.1/Genl, L&C/2025**

**Dated:01.01.2025**

Sub:- Monthly Visits and Night Stays by Women AIS Officers at Girl Residential Schools – Instructions Issued – Reg.

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The Government of Telangana places utmost priority on ensuring the effective functioning of Residential Schools for girls and improving the quality of education and welfare provided to students. In this regard, the following instructions are issued:

1) Visits by Women AIS Officers:

Starting from January 2025, all Women AIS Officers (All India Service Officers) shall visit Girl Residential Schools in regular intervals.

2) Night Stay and Institution Review:

The visit shall include a mandatory night stay at the institution to engage directly with students and staff, assess the facilities, and identify gaps in the functioning of the institution.

A detailed review of the academic, infrastructural, and welfare aspects of the school shall be conducted during the visit.

3) Report Submission:

Each officer shall submit a detailed review report to the concerned department (SC Development Department/BC Welfare Department/Minority Welfare Department/School Education Department) within 7 days of their visit.

The report should include observations, actionable recommendations, and any immediate concerns that require urgent attention.

4) Coordination by SC Development Department:

The Principal Secretary, SC Development Department, shall be the nodal officer for coordinating these visits.

The Principal Secretary shall maintain a schedule to ensure that no institution is visited more than once in a month and that all girl Residential Schools are covered equitably.

5) Accountability and Compliance:

The concerned departments shall compile the reports received from the AIS Officers and take necessary actions based on the observations and recommendations. A consolidated progress report shall be submitted to the General Administration Department every quarter.

**SANTHI KUMARI  
CHIEF SECRETARY TO GOVERNMENT**

To  
The All India Service (AIS) Officers concerned

**Copy to:**

The Director General of Police (HoPF.)

The Principal Chief Conservator of Forests (HoFF.)

The P.S. to Chief Secretary to Government.

The P.S. to Principal Secretary to Hon'ble C.M.

The P.S. to Secretary to Government (Poll.) GAD.

The P.S. to Secretary to Government, Tribal Welfare Department.

**//FORWARDED :: BY ORDER //**

M. Gopal  
SECTION OFFICER

